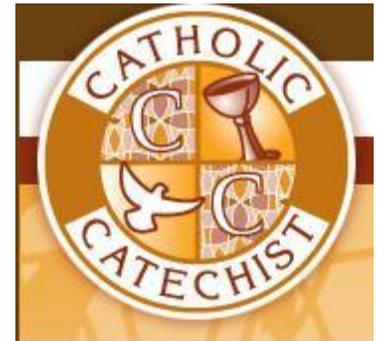


Catechist Job Description

As a volunteer catechist at St. Vincent Basilica Parish in Latrobe, PA, Catechists of our parish's children, youth and adult ministries understand that they are commissioned to carry out the catechetical mission of our parish by sharing the Catholic Faith.

The responsibilities are as follows:

- ◆ To commit myself to personal growth in faith.
- ◆ To enrich my knowledge and catechetical skills by participation in catechist formation and spiritual renewal activities offered in the parish, region or diocese.
- ◆ To integrate these tasks of catechesis into my ministry with my group:
 1. Communicating the **message** of our faith.
 2. Leading participants to a deeper connection with **liturgy and worship**
 3. Promoting **moral formation**.
 4. Teaching to **pray**.
 5. Building Christian **community**
 6. Motivating participants to **mission and service**.
- ◆ To teach the curriculum of our parish, using my catechetical text as primary resource.
- ◆ To prepare weekly one hour lesson plan incorporating varied methods suitable for my group.
- ◆ To arrive at least 15 minutes before my session begins, organized and prepared to teach.
- ◆ To secure a substitute from the parish list if I cannot be present and notify the DRE.
- ◆ To maintain an atmosphere of peace and respect in my class to the best of my ability and to report problems to the DRE.
- ◆ To participate in catechist meetings for planning, sharing, prayer and community building.
- ◆ To love, respect, and pray for the children of my group to the best of my ability.
- ◆ To develop a partnership with parents through sharing, communication, and special catechetical events offered by the parish.
- ◆ To meet with the DRE to review the catechetical year in May or June and any other time that is appropriate.



In return, the Director of Catholic Faith Formation agrees:

- ◆ To provide supplies, resources and formation to help the catechist grow in his/her ministry.
- ◆ To assist the catechist in maintaining a positive learning environment.
- ◆ To support the catechist through prayer, outreach to parents/families, and encouraging the entire parish to participate in the faith formation process.
- ◆ To be available to assist the catechist in the ongoing discernment of his/her ministry.